

OXFORD PREPARATORY ACADEMY SPECIAL MEETING OF THE BOARD OF DIRECTORS

October 26, 2016

7:30 p.m.

Meeting Location:

*Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630*

Teleconference Location:

- *Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino, CA 91709*

AGENDA

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone, (909) 536-6807; fax, (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Albert Chang, Vice Chairman	_____	_____
Greg Maddex, Secretary	_____	_____
Robert Lehmeier, Treasurer	_____	_____
Mike Delgado, Member	_____	_____

2. Pledge of Allegiance

3. Approval of Agenda for Special Board Meeting – October 26, 2016

Item I.A.3 - Recommend the Board of Directors approve Agenda for Special Board Meeting for October 26, 2016.

Motion: _____ Second: _____
Action: _____ Roll Call: _____
Vote: _____

II. OPEN SESSION

A. ITEMS SCHEDULED FOR CONSENT

1. Updated Attendance and Truancy Policy

B. PRESENTATIONS

1. OPA - Saddleback Valley Update
Jeff Rich - Chancellor
2. Recognition of Bob Kuhnert, Retired Chairman of the Board

C. PUBLIC ANNOUNCEMENT ON REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items
Remarks for closed session items shall be limited to no more than (3) minutes.

III. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

- A. Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(4).): (2 matters)
- B. Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (1 matter)

IV. OPEN SESSION

A. Reconvene to Open Meeting – Immediately following Closed Session

1. Public Report on Action Taken in Closed Session

B. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Nominations and Election of Directors to the Board

On June 30, 2016, terms for three members of the Board of Directors expired. Pursuant to the Bylaws, Article VII, Section 6, at the Board meeting held on September 8, 2016 the nominating committee made a report to the Board and provided each Board member a list of designated qualified candidates. Now, it is being recommended that the Board of Directors nominate and elect directors from the pool of qualified candidates designated by the committee. Pursuant to the Bylaws, Article VII, Section 3, all directors are nominated and elected by the existing Board of Directors and serve four (4) year terms until a successor is elected.

In addition, on September 26, 2016, a board member retired and resigned. Pursuant to the Bylaws, Article VII, Section 12, vacancies on the Board of Directors may be filled by nomination and election of the Board of Directors. It is being recommended that the Board of Directors consider and possibly nominate and elect a director to fill this vacancy.

Item II.B.1 - Recommend the Board of Directors:	Motion: ___ Second: ___ Action: ___ Roll Call: ___ Vote: ___
A. Nominate qualified candidates for the expired Board member seats; and	Motion: ___ Second: ___ Action: ___ Roll Call: ___ Vote: ___
B. Hold election for nominated candidates to fill the expired Board member seats.	Motion: ___ Second: ___ Action: ___ Roll Call: ___ Vote: ___
C. Nominate qualified candidate for the vacant Board member seat; and	Motion: ___ Second: ___ Action: ___ Roll Call: ___ Vote: ___
D. Hold election for nominated candidate to fill the vacant Board member seats.	Motion: ___ Second: ___ Action: ___ Roll Call: ___ Vote: ___

	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____

2. Election of Officers

Pursuant to the Bylaws, Article VII, Section 15, and Article VIII, the officers of the corporation are chosen every two (2) years by the Board of Directors at an Annual Meeting and serve at the pleasure of the Board. It is recommended that because of recent shifts on the Board, the Board of Directors now appoint the following officers: Chairman of the Board, Secretary, Treasurer, and Vice-Chairman.

Item II.B.2: Recommend the Board of Directors appoint Chairman of the Board, Secretary, Treasurer, and Vice-Chairman, as follows:	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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a. Election of Officers

1. Chairman of the Board

BE IT RESOLVED that the Board of Directors appoints _____ to serve as Chairman of the Board.

2. Secretary of the Board

BE IT RESOLVED that the Board of Directors appoints _____ to serve as Secretary of the Board.

3. Treasurer of the Board

BE IT RESOLVED that the Board of Directors appoints _____ to serve as Treasurer of the Board.

4. Vice-Chairman of the Board

BE IT RESOLVED that the Board of Directors appoints _____ to serve as Vice-Chairman of the Board.

V. ADJOURNMENT

Recommend the Board of Directors adjourn the special meeting for October 26, 2016.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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The meeting adjourned at _____.