

# OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

**September 8, 2016**  
**7:00 p.m. Closed Session**  
**8:00 p.m. Open Session**

**Meeting Location:**

*Oxford Preparatory Academy – Chino Valley Campus  
5862 C Street, Chino, CA 91710*

**Teleconference Location:**

- *Oxford Preparatory Academy – South Orange County Campus  
23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Saddleback Valley Campus  
22882 Loumont Dr., Lake Forest, CA 92630; and*
  - *3571 East Sunset Rd, Las Vegas, NV 89101*

## AGENDA

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone, (909) 536-6807; fax, (909) 248-0459.

## I. PRELIMINARY

### A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	_____	_____
Albert Chang, Vice Chairman	_____	_____
Greg Maddex, Secretary	_____	_____
Robert Lehmeyer, Treasurer	_____	_____
Mike Delgado, Member	_____	_____

2. Pledge of Allegiance

3. Approval of Agenda for Regular Board Meeting – September 8, 2016

Items I.A.3 - Recommend the Board of Directors approved Agenda for Regular Board Meeting for September 8, 2016.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Action: \_\_\_\_\_ Roll Call: \_\_\_\_\_  
Vote: \_\_\_\_\_

4. Public Announcement of Reason for Closed Session

- 5. Public Comments on Closed Session Items  
*Remarks for closed session items shall be limited to no more than (3) minutes.*

**6. Closed Session**

For Discussion and Possible Action

- a. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
(Gov. Code section 54956.9(d)(2).): (1 matter)
- b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
(Gov. Code section 54956.9(d)(4).): (2 matters)

**B. Reconvene to Open Meeting – Immediately following Closed Session**

- 1. Public Report on Action Taken in Closed Session

**II. OPEN SESSION**

**A. COMMUNICATIONS**

- 1. Comments from the Board
- 2. Comments from the Executive Director

**B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**C. PRESENTATIONS**

- 1. OPA Chino Valley Update  
*Presenter: Andrew Crowe, Chancellor*
- 2. Oxford Preparatory Academy Operations Update  
*Presenter: Jared McLeod, COO*

**D. ITEMS SCHEDULED FOR INFORMATION**

- 1. Report of Nominating Committee of Qualified Candidates for Election to the Board of Directors

**E. ITEMS SCHEDULED FOR CONSENT**

- 1. Minutes of Regular Meeting of August 9, 2016
- 2. Warrant Reports
- 3. Revised Board Resolution 2016-007 allowing the Orange County Department of Education to issue funds to Oxford Preparatory Academy-Saddleback Valley via electronic funds transfer (EFT)

Items II.E.1-3 Recommend the Board of Directors approved items scheduled for consent.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**F. ITEMS SCHEDULED FOR DISCUSSION/ACTION**

**1. Approval of 2015-2016 Unaudited Actuals for Oxford Preparatory Academy – Chino Valley**

*Charter law requires board approval of the “Unaudited Actuals” for the prior year just ended by September 15<sup>th</sup> of each year. Following approval, the Unaudited Actuals are reviewed by OPA’s independent CPA and become the basis of the 2015-2016 audited financial statements, which will be completed by December 15<sup>th</sup> and brought back to the Board for approval at that time.*

Item II.F.1 – Recommend the Board of Directors approve the 2015-2016 Unaudited Actuals for Oxford Preparatory Academy-Chino Valley.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**2. Approval of 2015-2016 Unaudited Actuals for Oxford Preparatory Academy – South Orange County**

*Charter law requires board approval of the “Unaudited Actuals” for the prior year just ended by September 15<sup>th</sup> of each year. Following approval, the Unaudited Actuals are reviewed by OPA’s independent CPA and become the basis of the 2015-2016 audited financial statements, which will be completed by December 15<sup>th</sup> and brought back to the Board for approval at that time.*

Item I.F.2 - Recommend the Board of Directors approve the 2015-2016 Unaudited Actuals for Oxford Preparatory Academy-South Orange County	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**III. ADJOURNMENT**

Recommend the Board of Directors adjourn the regular meeting for September 8, 2016.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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The meeting adjourned at \_\_\_\_\_.