

OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

**August 9, 2016
7:00 p.m.**

Meeting Location:

Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691

Teleconference Location:

Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino, CA 91710,
Oxford Preparatory Academy – Saddleback Valley
22882 Loumont Dr, Lake Forest, CA 92630, and
3571 East Sunset Rd, Las Vegas, NV 89120

<h2 style="margin: 0;">AGENDA</h2>

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 23001 La Palma Ave., Yorba Linda, CA; telephone, (909) 536-6807; fax, (714) 692-2102.

I. PRELIMINARY

A. CALL TO ORDER – 7:00 PM

1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	_____	_____
Albert Chang, Vice Chairman	_____	_____
Dr. Greg Maddex, Secretary	_____	_____
Robert Lehmeyer, Treasurer	_____	_____
Mike Delgado, Member	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda

Items I.A.3: Recommend the Board of Directors approve items scheduled for Consent.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
--	--

II. OPEN SESSION

A. COMMUNICATIONS

1. Comments from the Board
2. Comments from the Executive Director

B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

C. PRESENTATIONS

1. OPA South Orange County School Update
Presenter: Denise Pascoe, Chancellor
2. OPA-Saddleback Valley Update
Presenter: Jeff Rich, Chancellor
3. Introduction of New Staff members – SOC and Saddleback Valley
Presenter: Monica Power
4. Operations Update
Presenter: Jared McLeod, COO

D. ITEMS SCHEDULED FOR CONSENT

1. Minutes of Regular Meeting on June 23, 2016 and Special Meetings on July 8, 201 and July 18, 2016
2. Warrant Reports
3. Revised Employee Handbook
4. Updated In Lieu of Health Insurance Policy HR 2010-8.1

Items III.E.1-3: Recommend the Board of Directors approve items scheduled for Consent.	Motion: _____	Second: _____
	Action: _____	Roll Call: _____
	Vote: _____	

E. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Approve Resolution 2016-013 Authorizing Oxford Preparatory Academy to Purchase School Equipment at Fair Market Value and Other Actions Related Thereto

As part of the Wind-Up and Liquidation of The Academies of Oxford Prep (TAOP), a separate California nonprofit public benefit corporation, TAOP is selling certain school equipment for Fair Market Value, based on an inventory and an independent third-party appraisal. Oxford Preparatory Academy seeks to purchase school equipment for use at OPA’s charter schools.

Item III.E.1 – Recommend the Board of Directors approve resolution 2016-03 authorizing Oxford Preparatory Academy to Purchase School Equipment at Fair Market Value and Other Actions Related Thereto.	Motion: _____	Second: _____
	Action: _____	Roll Call: _____
	Vote: _____	

2. Approve Contract with S.E. Welco, Inc for Installation of Two (2) Portable Classrooms and One (1) Portable Restroom for the Oxford Preparatory Academy-South Orange County Campus

S.E. Welco proposes to install two (2) portable classrooms and one (1) portable restroom building on the Oxford Preparatory Academy-South Orange County with a fixed contract price of \$398,444. Contracts in excess of \$50,000 require Board of Director approval.

Item III.E.2 – Recommend the Board of Directors approve the contract with S.E. Welco for installation of two (2) portable classrooms and one (1) portable restroom for the Oxford Preparatory Academy- South Orange County campus.	Motion: _____	Second: _____
	Action: _____	Roll Call: _____
	Vote: _____	

3. Approve Committee Appointed to Designate Qualified Candidates for Election to the Board of Directors

Bylaws, Article VII, Section 6 – Nominations by Committee: “The Chairman of the Board or, if none, the President will appoint a committee to designate qualified candidates for election to the Board of Directors at least thirty (30) days before the date of any election of directors. The nominating committee shall make its report at least seven (7) days before the date of the election or at such other time as the Board of Directors may set and the Secretary shall forward to each Board member, with the notice of meeting required by these bylaws, a list of all candidates nominated by committee.

Item III.E.3 – Recommend the Board of Directors approve: a. Committee appointed to designate qualified candidates for election to the Board of Director for terms scheduled to expire June 30, 2016; and b. Proposed dates for board meetings to finalize election process.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
---	--

4. Approve Resolution 2016-014 for Reallocation of Special Education Local Plan Area (SELPA) 2016-2017 Funds for Oxford Preparatory Academy-Chino Valley, Oxford Preparatory Academy-South Orange County, and Oxford Preparatory Academy-Saddleback Valley

The El Dorado County Special Education Local Plan Area (SELPA) has approved an allocation plan (May 2009, with further updates in September 2010) that provides for the discretion of funds to each Charter LEA in the SELPA. The allocation plan authorizes a CMO, non-profit corporation, or Joint Power Agreement (JPA) to service more than one charter school to change the distribution of state and federal funding to charter LEAs within their authority. These changes to the funding distribution are finalized at the end of the fiscal year upon submission of the approved resolution.

Item III.E.4 – Recommend the Board of Directors approve Reallocation of Special Education Local Plan Area (SELPA) 2016-2017 Funds for Oxford Preparatory Academy-Chino Valley, Oxford Preparatory Academy-South Orange County, and Oxford Preparatory Academy-Saddleback Valley.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
--	--

5. Approve Lease of New Office Space for Oxford Preparatory Academy Business, Human Resource, and Administrative Offices

New Office space has been located at 4740 Green River, #210 and #211, Corona, California, 92880. New location will provide additional space for Business, Human Resource, and Administration departments and is located centrally to all three campuses.

Item III.E.5 – Recommend the Board of Directors approve lease of new office space for Oxford Preparatory Academy Business, Human Resource, and Administrative Offices	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
---	--

F. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Remarks for closed session items shall be limited to no more than three (3) minutes.

III. CLOSED SESSION-For Discussion and Possible Action

1. ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).): (2 matters)
2. Public Employee Performance Evaluation
Executive Director
3. Public Employment
Executive Director

IV. OPEN SESSION

Reconvene to OPEN SESSION: The meeting was reconvened at _____.

- A. Public Report on Action Taken in Closed Session.

V. ADJOURNMENT

Recommend the Board of Directors adjourn the regular meeting of the Board of Directors for August 9, 2016.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
--	--

The meeting adjourned at _____.