

OXFORD PREPARATORY ACADEMY SPECIAL MEETING OF THE BOARD OF DIRECTORS

May 26, 2016
7:00 p.m.

Meeting Location:

*Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino, CA 91710*

Teleconference Location:

*Oxford Preparatory Academy – South Orange County Campus
24000 Via Santa Maria, Mission Viejo, CA 92691 and
3571 East Sunset Rd, Las Vegas, NV*

AGENDA

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone, (909) 536-6807; fax, (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	_____	_____
Albert Chang, Vice Chairman	_____	_____
Greg Maddex, Secretary	_____	_____
Robert Lehmeyer, Treasurer	_____	_____
Mike Delgado, Member	_____	_____

2. Pledge of Allegiance

3. Public Announcement of Reason for Closed Session

4. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes.

5. Closed Session

For Discussion and Possible Action

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
(Gov. Code section 54956.9(d)(2).): (1 matter)

B. Reconvene to Regular Open Meeting – Immediately following Closed Session

1. Public Report on Action Taken in Closed Session
2. Approval of Agenda

C. COMMUNICATIONS

1. Comments from the Board
2. Comments from the Executive Director

D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

E. PRESENTATIONS

1. Educator Effectiveness Grant Spending Plan – Nick Califato, Coordinator of Business Services

F. ITEMS SCHEDULED FOR CONSENT

1. Minutes of Special Meeting of May 10, 2016

Items I.F.1 - Recommend the Board of Directors approved items scheduled for consent.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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G. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. **Approve Termination Agreement between Edlighten Learning Solutions and Oxford Preparatory Academy**

Edlighten Learning Solutions was formed to support OPA Chino Valley and other OPA charter schools, and the success of OPA's students is of paramount importance to both organizations. Because of concerns expressed regarding the business relationships between OPA and Edlighten, Edlighten has proposed and Oxford Preparatory Academy agrees to terminate the Affiliation Agreement, the Management Services Agreement, and the Personnel Agreement (collectively, the Existing Agreements") by mutual consent upon the terms set forth in the Termination Agreement.

Item I.G.1 – Recommend the Board of Directors approve the Termination Agreement between Edlighten Learning Solutions and Oxford Preparatory Academy.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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2. **Approve Board Resolution 2016-005 approving the provision of STRS and PERS retirement reporting by the Orange County Department of Education for Oxford Preparatory Academy-South Orange County; approving the submission of a Charter School CalSTRS Activation packet reflecting the change in reporting structure including approval of the Employer Paid Member Contributions Resolution; and approving related actions thereto**

Retirement reporting services for Oxford Preparatory Academy South Orange County are currently being provided by the San Bernardino County Office of Education. This resolution will approve the provision of such services by the Orange County Department of Education.

<p>Item I.G.2 – Recommend the Board of Directors approve Board Resolution 2016-005 approving the provision of STRS and PERS retirement reporting by the Orange County Department of Education for Oxford Preparatory Academy-South Orange County; approving the submission of Charter Schools CalSTRS Activation packet reflecting the change in reporting structure including approval of the Employer Paid Member Contributions Resolution; and approving related actions thereto.</p>	<p>Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____</p>
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3. Approve Board Resolution 2016-006 authorizing Oxford Preparatory Academy-Saddleback Valley to participate in STRS and PERS; approving the submission of a Charter School CalSTRS Activation packet including approval of the Employer Paid Member Contributions Resolution; authorizing the submission of a School Applicant Questionnaire and supporting documents to CalPERS; and approving the provision of STRS and PERS retirement reporting services from the Orange County Department of Education; and approving related actions thereto

The Oxford Preparatory Academy-Saddleback Valley Charter provides that eligible staff members will be covered by STRS and may be covered by PERS. Approval of this resolution will authorize participation in STRS and PERS, as well as authorize the provision of STRS and PERS retirement reporting services by the Orange County Department of Education.

<p>Item I.G.3 – Recommend the Board of Directors approve Board Resolution 2016-006 authorizing Oxford Preparatory Academy-Saddleback Valley to Participate in STRS and PERS, approving the submission of a Charter School CalSTRS Activation packet including approval of the Employer Paid Member Contributions Resolution; authorizing the submission of a School Applicant Questionnaire and supporting documents to CalPERS; and approving the provision of STRS and PERS retirement reporting services from the Orange County Department of Education; and approving related actions thereto.</p>	<p>Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____</p>
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4. Approve Board Resolution 2016-007 Allowing the Orange County Department of Education to Issue Funds to Oxford Preparatory Academy-Saddleback Valley via Electronic Funds Transfer (EFT)

The Governing Board of Oxford Preparatory Academy authorizes the Orange County Department of Education to issue funds in favor of Oxford Preparatory Academy for all public funds received in the Orange County Treasury for the Charter School.

<p>Item I.G.4 – Recommend the Board of Directors approve Board Resolution 2016-007 allowing Orange County Department of Education to Issue Funds to Oxford Preparatory Academy-Saddleback Valley via Electronic Funds Transfer (EFT.)</p>	<p>Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____</p>
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5. Approve Board Resolution 2016-008 Establishing a Charter Schools Enterprise Fund for Oxford Preparatory Academy-Saddleback Valley

In accordance with California Education Code 47651(a)(1) and the California School Accounting Manual which provides for the establishment of a Charter School Enterprise fund, there is a need to provide a separate fund in the Orange County Treasury for the operation of Oxford Preparatory Academy-Saddleback Valley.

Item I.G.5 – Recommend the Board of Directors approve Board Resolution 2016-008 Establishing a Charter Schools Enterprise Fund for Oxford Preparatory Academy-Saddleback Valley.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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6. Approve Board Resolution 2016-009 Authorizing the Opening of One New Bank Account on Behalf of the Corporation and Other Actions Related Thereto

In light of OPA’s continued expansion, the Business Office has advised that opening an additional bank account, to be used as a “clearing” account for the purpose of charging shared Business Office expenses to each of the three schools is in the best interest of OPA moving forward.

Item I.G.6 – Recommend the Board of Directors approve Board Resolution 2016-009 Authorizing the Opening of One New Bank Account on Behalf of the Corporation and Other Actions Related Thereto.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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7. Approve of Board Resolution 2016-010 Establishing a District Number for Oxford Preparatory Academy-Saddleback Valley by the Orange County Department of Education

The Orange County Department of Education requires the assignment of a District Number for the purposes of receiving funding from the State of California in accordance with the California Charter School Funding Model.

Item I.G.7 – Recommend the Board of Directors approve Resolution 2016-010 Establishing a District Number for Oxford Preparatory Academy-Saddleback Valley by the Orange County Department of Education.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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8. Approve of Board Resolution 2016-011 Executing a Loan Agreement with the California School Finance Authority and Oxford Preparatory Academy-Saddleback Valley

The Charter School Revolving Loan Fund (CSRLF) provides low-interest loans of up to \$250,000 to new charter schools to help meet purposes established in the school’s charter. The CSRLF serves California’s public charter schools by providing start up and initial operating capital to assist schools in establishing high quality, high performing charter school operations for California students and their families. Oxford Preparatory Academy-Saddleback Valley (OPA-SV) was approved for a loan through the Charter School Revolving Loan Fund Program.

Item I.G.8 – Recommend the Board of Directors approve Resolution 2016-011 for a Chartering Authority or Incorporated Charter School Approval of a Loan from the State of California Charter School Revolving Loan Fund Program for Oxford Preparatory Academy-Saddleback Valley (OPA-SV.)	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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II. ADJOURNMENT

Recommend the Board of Directors adjourn the special meeting for May 26, 2016.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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The meeting adjourned at _____.