

OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

December 9, 2015

7:00 p.m.

Meeting Location:

Oxford Preparatory Academy – Chino Valley Campus
5862 C Street
Chino, CA 91710

Teleconference Locations:

Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691
and
5445 Pine Avenue
Chino Hills, CA 91709

AGENDA

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 23001 La Palma Ave., Yorba Linda, CA; telephone, (909) 536-6807; fax, (714) 692-2102.

I. PRELIMINARY

A. CALL TO ORDER

B. ROLL CALL

Members	Present	Absent
Bob Kuhnert, Chairman	_____	_____
Albert Chang, Vice Chairman	_____	_____
Greg Maddex, Secretary	_____	_____
Robert Lehmeyer, Treasurer	_____	_____
Mike Delgado, Member	_____	_____

C. FLAG SALUTE

D. APPROVAL OF AGENDA

E. COMMUNICATIONS

1. Comments from the Board
2. Comments from the Executive Director

F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

II. OPEN SESSION

A. PRESENTATIONS

1. Kyocera Document Solutions
Presenter: Seneca Hayden, Strategic Account Executive
2. OPA Chino Valley Update
Presenter: Andrew Crowe, Chancellor
3. Review Oxford Preparatory Academy Charter School Petition, Element 1 - How Oxford Preparatory Academy Achieves Academic Success
Presenter: Andrew Crowe, Chancellor
4. Oxford Preparatory Academy Expansion Update

B. ITEMS SCHEDULED FOR CONSENT

1. Minutes of Regular Meeting of September 8, 2015
2. Revised Authorized Signature List

Items II.B.1 – II.B.2: Recommend the Board of Directors approve items scheduled for Consent.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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C. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Approval of 2015-2016 First Interim Budget

All California Charter Schools are required to approve a "First Interim Budget" by December 15th of each year that includes a projection of the upcoming year and two subsequent years, and shows year-to-date actual revenues and expenditures through October 31st.

Items II.C.1: Recommend the Board of Directors approve the 2015-2016 First Interim Budget	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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2. Approval of 2014-2015 Financial Audit

As required, independent audits are performed each year for the prior fiscal year ending June 30th and the final audit report is submitted by December 15th following each school year as prescribed by the California Department of Education.

Item II.C.2: Recommend the Board of Directors approve the 2014-2015 Financial Audit.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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3. Approval of Kyocera Document Solutions Contract

Contracts exceeding \$50,000 require Board approval, pursuant to Fiscal Policies and Procedures.

Item II.C.3: Recommend the Board of Directors approve the Kyocera Document Solutions Contract.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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4. Approval of the First Amended Affiliation Agreement between Edlighten Learning Solutions, “A Charter Support Organization,” and Oxford Preparatory Academy

The First Amended Affiliation Agreement between Edlighten Learning Solutions, “a charter support organization,” and Oxford Preparatory Academy, states that Edlighten Learning Solutions supports, promotes, and carries out the purposes of OPA and other public charter schools based on the OPA model, and both parties desire to modify the original agreement to amend name change to EDLIGHTEN LEARNING SOLUTIONS as reflected in the Sixth Amended Bylaws of Oxford Preparatory Academy.

Item II.C.4: Recommend the Board of Directors approve First Amended Affiliation Agreement between Edlighten Learning Solutions, “A Charter Support Organization,” and Oxford Preparatory Academy.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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5. Approval of Third Amended Master Agreement for Management Services between Oxford Preparatory Academy and Edlighten Learning Solutions “A Charter Support Organization”

The Management Services Agreement between Oxford Preparatory Academy and Edlighten Learning Solutions, “a charter support organization,” (formerly named Oxford Preparatory Academy Alliance) states that Edlighten Learning Solutions, “a charter support organization,” may provide services including, but shall not be limited to, promotion, expansion, renewal, leadership development, replication, human resources, facilities services and maintenance, and business services to Oxford Preparatory Academy as such services may be requested by Oxford Preparatory Academy from time to time.

Item II.C.5: Recommend the Board of Directors approve Third Amended Master Agreement for Management Services between Oxford Preparatory Academy and Edlighten Learning Solutions, “A Charter Support Organization” (formerly named Oxford Preparatory Academy Alliance).	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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6. Approval of First Amended Master Agreement for Provision of Personnel Services from Oxford Preparatory Academy to Edlighten Learning Solutions

Through the Master Agreement for Provision of Personnel Services from Oxford Preparatory Academy to Edlighten Learning Solutions (formerly named Oxford Preparatory Academy Schools), Oxford Preparatory Academy employees shall be provided to Edlighten Learning Solutions pursuant to the terms of the Master Agreement for Provision of Personnel Services from Oxford Preparatory Academy to Edlighten Learning Solutions (formerly named Oxford Preparatory Academy Schools).

Item II.C.6: Recommend the Board of Directors approve First Amended Master Agreement for Provision of Personnel Services from Oxford Preparatory Academy to Edlighten Learning Solutions (formerly named Oxford Preparatory Academy Schools).	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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D. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Remarks for closed session items shall be limited to no more than three (3) minutes.

III. CLOSED SESSION – DISCUSSION AND POSSIBLE ACTION

A. Conference with Real Property Negotiators (pursuant to Section 54956.8)

Property: 4477 Phillips Blvd., Chino, CA 91717

Agency Negotiator: Barbara Black

Negotiating Party: TA Chino 4477 PB LLC

Under Negotiation: Price and terms of payment for lease

IV. OPEN SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at: _____

A. Public Report on Action Taken in Closed Session

V. ADJOURNMENT

Recommend the Board of Directors adjourn the regular meeting of the Board of Directors for December 9, 2015.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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The meeting adjourned at _____.