

Oxford Preparatory Academy

Special Meeting of the Board of Directors

December 19, 2014
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 3:05 p.m.

The regular meeting of the Board of Directors was held at the Chino Valley campus located at 5862 C Street, Chino, California. The meeting was held by teleconference at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California.

B. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	X	
Albert Chang, Vice-Chairman	X	
Dr. Greg Maddex, Secretary	X	
Robert G. Lehmeier, Treasurer	X	
Vacancy, Member		

C. FLAG SALUTE

The flag salute was led by Chairman Kuhnert.

D. APPROVAL OF AGENDA

Moved (Maddex), Second (Chang), motion carried by a vote of 3-0 to approve the agenda for the special meeting of the Board of Directors for December 19, 2014 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Dr. Greg Maddex, Albert Chang, Bob Kuhnert
NOES: 0
ABSTAIN: 0
ABSENT: Bob Lehmeier

E. COMMUNICATIONS

1. Comments from the Board

Albert Chang reflected on the events and challenges of the past year. He expressed appreciation to everyone for all the hard work and effort they put in, and it is because of the children that makes it all worth it. Mr. Chang concluded his comments by thanking everyone and wishing everyone a happy new year.

Dr. Maddex commented that he is always amazed at the caliber and the amount of work that the staff consistently puts in and the quality of teaching. He encouraged the staff to continue to keep up the fabulous job they are doing and commented that the school is fortunate and blessed to have all the staff working at each of the schools.

Bob Kuhnert comments thanked staff members present, and included the teaching staff, for the excellent job they have done this past year and every year since his association with the school first began. He commented that he is always impressed with the work everyone does. He concluded his comments by wishing everyone happy holidays.

2. Comments from the Executive Director

Mrs. Roche welcomed everyone and thanked them for attending. She began her comments by reporting on the great job the administrative team has done this past year and would not have been able to get the high results OPA has achieved without their leadership, commitment, willingness to continue learning, and most of all by putting students first. Mrs. Roche continued her comments by reporting that she and her administrative team have completed grade level meetings for 4th, 6th, and 7th grade teachers, each meeting was conducted over a two-day period, and reported that two more grade level meetings have been scheduled for after January. She explained that during the grade level meetings the team has been discussing differences in how we teach children and how they learn in order to prepare them for college. Mrs. Roche presented a short video to introduce and explain how the Chromebook for education is used in the classroom. Mrs. Roche further explained the benefits of the Chromebook and the technology used for classroom and testing. She concluded her comments by giving a quick update on facilities at the South Orange County (SOC) and Chino Valley campuses and wished everyone happy holidays.

For the record, Chairman Kuhnert announced the arrival of Bob Lehmeyer to the meeting at 3:18 p.m.

F. COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

Monica Power, Coordinator of Human Resources, addressed the Board regarding the 2015-16 Master Calendar and reported that the number of instructional days increased from 170 to 175 days; September 9, 2015 will be the first day of school; eight (8) staff development days have been scheduled before school starts; staff development days scheduled in October (fall recess) have been reduced from full days to minimum days; spring break falls during the week after Easter; June 24, 2016 will be the last day of school; and a staff development day and a teacher work day have been scheduled after the last day of school to wrap up year. She explained that the Chancellors and Deans will use the master calendars to plan and schedule events for the entire school year.

II. OPEN SESSION

A. FILL VACANCY ON THE BOARD OF DIRECTORS

Chairman Kuhnert opened nominations to fill the vacancy on the Board of Directors. Bob Lehmeyer nominated, and seconded by Dr. Maddex, to nominate Michael Delgado to serve on the Board of Directors. Hearing no further nominations, the nominations were closed. The nomination was carried by a vote of 4-0 to accept the nomination of Michael Delgado to serve as Member of the Board of Directors. The vote was taken by roll call.

Roll Call Vote:

*AYES Albert Chang, Dr. Greg Maddex, Bob Lehmeyer, Bob Kuhnert
NOES: 0
ABSTAIN: 0
ABSENT: 0*

Moved (Maddex), Second (Chang), motion carried by a vote of 4-0 to approve the election of Michael Delgado to serve as Member of the Board of Directors. The vote was taken by roll call.

Member: Michael Delgado

Roll Call Vote:

*AYES Albert Chang, Dr. Greg Maddex, Bob Lehmeyer, Bob Kuhnert
NOES: 0
ABSTAIN: 0
ABSENT: 0*

B. ITEMS SCHEDULED FOR CONSENT

Moved (Lehmeyer), Second (Maddex), motion carried by a vote of 5-0 to approve the items scheduled for consent. The vote was taken by roll call.

Roll Call Vote:

AYES Bob Lehmeyer, Albert Chang, Dr. Greg Maddex, Michael Delgado, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: 0

II.B.1 2015-16 Master Calendars for Oxford Preparatory Academy-Chino Valley and South Orange County (SOC)

Approved the 2015-16 Master Calendars for Oxford Preparatory Academy-Chino Valley and South Orange County (SOC)

C. ITEMS SCHEDULED FOR DISCUSSION/ACTION**1. Approve 2014-15 Revised First Interim Budget for Oxford Preparatory Academy-Chino Valley**

Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 5-0 to approve the 2014-2015 revised First Interim Budget for Oxford Preparatory Academy-Chino Valley as presented. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Dr. Greg Maddex, Bob Lehmeyer, Michael Delgado, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: 0

2. Approve Administrative Regulations AR 2013-001 Procedures to Use the OPA Visitor System for Classroom and School Visitation and Removal

Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 5-0 to approve Administrative Regulations AR 2013-001, Procedures to Use the OPA Visitor System for Classroom and School Visitation and Removal, with the revision of changing "visitor card" to "visitor identification card". The vote was taken by roll call.

Roll Call Vote:

AYES Bob Lehmeyer, Albert Chang, Dr. Greg Maddex, Michael Delgado, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: 0

D. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

III. CLOSED SESSION - Discussion and Possible Action

Chairman Kuhnert adjourned to closed session at 4:00 p.m. regarding conference with real property negotiators (pursuant to Section 54956.8) regarding property located at 4477 Phillips Boulevard in Chino, California; agency negotiator is Sue Roche, Executive Director and negotiating party is Turner-Agassi.

IV. OPEN SESSION

Chairman Kuhnert reconvened the special meeting of the Board of Directors at 4:55 p.m. The Board met in closed session from 4:00 p.m. to 4:55 p.m. regarding conference with real property negotiators (pursuant to Section 54956.8) regarding property located at 4477 Phillips Boulevard in Chino, California. The Board took action to pursue a material revision with Chino Valley Unified School District to expand the charter to K-12 for Oxford Preparatory Academy-Chino Valley and

build a high school on the real property located at 4477 Phillips Boulevard in Chino, California. The vote was taken by roll call and carried by a vote of 5-0.

Roll Call Vote:

AYES *Bob Lehmeyer, Albert Chang, Dr. Greg Maddex, Michael Delgado, Bob Kuhnert*
NOES: 0
ABSTAIN: 0
ABSENT: 0

IV. ADJOURNMENT

Moved (Chang), Second (Maddex), motion carried by a vote of 5-0 to adjourned the special meeting of the Board of Directors for December 19, 2014. The vote was taken by roll call.

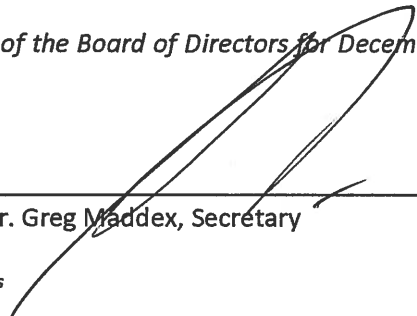
Roll Call Vote:

AYES *Bob Lehmeyer, Albert Chang, Dr. Greg Maddex, Michael Delgado, Bob Kuhnert*
NOES: 0
ABSTAIN: 0
ABSENT: 0

Chairman Kuhnert adjourned the special meeting of the Board of Directors for December 19, 2014 at 5:00 p.m.



Bob Kuhnert, Chairman



Dr. Greg Maddex, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services