

Oxford Preparatory Academy

Regular Meeting of the Board of Directors

May 26, 2015
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:43 p.m.

The regular meeting of the Board of Directors was held at the Chino Valley campus located at 5862 C Street, Chino, California. The meeting was held by teleconference at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California.

B. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman		X
Albert Chang, Vice-Chairman	X	
Dr. Greg Maddex, Secretary	X	
Robert G. Lehmeier, Treasurer	X	
Michael Delgado, Member	X	

C. Pledge of Allegiance

The flag salute was led by Vice-Chairman Chang.

D. Approval of Agenda

Moved (Maddex), second (Lehmeier), motion carried by a vote of 4-0 to approve the agenda for the regular meeting of the Board of Directors for May 26, 2015 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Bob Lehmeier, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

E. COMMUNICATIONS

Comments from the Board

Dr. Maddex commented that he is looking forward to 8th grade promotions taking place in the next few weeks; said how astonished he is at the level of maturity and cooperativeness the students possess for their age; said this is attributed to all the teachers who teach them and the amazing job they do, and that all the kids are amazing. Dr. Maddex concluded his comments by commending all the teachers and staff for their efforts.

Bob Lehmeier commented that he had the opportunity to be a part of the OPA-SOC lottery; said that you never get over the experience of pulling out a name and watching a parent's face light up; said that you realize what a special school we have; said that even when they get on the waitlist, hearing their name, they know have a chance. Mr. Lehmeier concluded his comments by saying that it is a good feeling.

Mike Delgado commented that he had a fun day being at the Chino lottery with Dr. Maddex; said he attended Advocacy Day in Sacramento with a group of administrators, a teacher, parents and students from OPA; said it was a great day and he learned a lot; said it was a huge learning curve for him and he was very proud to attend. Mr. Delgado concluded his comments by saying that he was with a great group of people from OPA.

Mr. Chang commented on the many challenges we face every day in education to create a good environment for students; said that at the end of the day it is about the end product, the kids. Mr. Chang shared a three minute video of two former OPA students from OPA's first graduating class, performing the piano and singing at the Chino Hills High School spring concert. Mr. Chang concluded his comments by saying that it would be nice to have the first 8th grade class that promoted from OPA-Chino Valley that are graduating from high school to come back and visit OPA. Mrs. Roche commented that they will schedule an OPA-Chino Valley Alumni Day and have the 8th grade class that is graduating high school this year attend.

Comments from the Executive Director

Executive Director, Sue Roche, began her comments by saying she too is looking forward to the promotions that are coming up with a new crop of great citizens who will go onto high school making their mark in the world because of all the great opportunities OPA provided them, along with their parents' support. Mrs. Roche announced that a K-8 charter petition was submitted to the Saddleback Valley Unified School District in Orange County through the involvement and efforts of Mr. Jared McLeod, Mrs. Rebecca Baty, and Ms. Cathy Kelley; said that the team is tirelessly working on the next big project to get the high school charter finished and submitted in the next week. Mrs. Roche asked everyone if they would take a moment to send good thoughts and prayers to Mary Chladni (former OPA Board member); said that a 48' x 48' portable building will be located near the Champion Village area for a library that will be named after Mary Chladni. Mrs. Roche reported on the progress of the portables for P.E. locker room, Science Lab, and restroom for the OPA-SOC campus. Mrs. Roche commented on the OPA-Chino Valley annual fundraiser and theme, Casino Royale, taking place on May 29, 2015, and said she hopes to see everyone there. Mrs. Roche concluded her comments by introducing Mr. Jared McLeod, who presented a video highlighting interviews and comments from the teachers, administrators, Board member, parents and students, as well as Jed Wallace, President and CEO of the California Charter School Association, who attended Advocacy Day in Sacramento.

F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None

II. OPEN SESSION

A. PRESENTATIONS

OPA-Chino Valley School Update

Mrs. Amy Valenzuela, Chancellor, presented a PowerPoint highlighting activities and events that have taken place at the school.

Review Oxford Preparatory Academy Charter School Petition

Mrs. Sue Roche, Executive Director, introduced Mr. Jared McLeod, Chancellor on Assignment, who shared with the Board a PowerPoint presentation that gave an overview of Element 1, Section D: "Who Does OPA Serve?" from the Chino Valley and South Orange County (SOC) charter petitions.

Local Control Accountability Plan (LCAP) Update

Mr. Jared McLeod, Chancellor on Assignment, shared with the Board a PowerPoint presentation that gave an update on the Local Control Accountability Plan (LCAP) for Chino Valley and South Orange County (SOC).

B. ITEMS SCHEDULED FOR CONSENT

Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 4-0 to approve items scheduled for consent. The vote was taken by roll call.

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

II.B.1 Minutes of Regular Meeting of March 11, 2015

Approved minutes of regular meeting of March 11, 2015

II.B.2 Revised Authorized Signature List for Oxford Preparatory Academy

Approved the revised authorized signature list for Oxford Preparatory Academy

C. ITEMS SCHEDULED FOR DISCUSSION/ACTION**1. Adoption of Amended Conflict of Interest Code**

Barbara Black, Managing Director, presented the amended Conflict of Interest Code to the Board and reasons for amending the Code to: 1) add new designated positions in the Code's appendix, and 2) amend job titles of designated positions in the Code's appendix. She also recommended adding the position of Executive Vice President to Appendix A, Designated Positions with disclosure categories one (1) and two (2).

Moved (Maddex), second (Lehmeyer), motion carried by a vote of 4-0 to adopt Resolution No. 2015-001, Approving and Authorizing the Amendment of the Conflict of Interest Code and Certain Other Actions Related Thereto, with approval adding the position of Executive Vice President to Appendix A, Designated Positions. The vote was taken by roll call.

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

2. Approve Committee Appointed to Designate Qualified Candidates for Election to the Board of Directors

Barbara Black, Managing Director, presented to the Board Article VII, Section 6 – Nominations by Committee from the Bylaws. She explained the process the committee will follow to appoint designated qualified candidates for election to the Board of Directors for terms scheduled to expire June 30, 2015 for Bob Kuhnert, Chairman of the Board, and Dr. Greg Maddex, Secretary.

Moved (Maddex), second (Lehmeyer), motion carried by a vote of 4-0 to approve the following Directors as the committee to appoint designated qualified candidates for election to the Board of Directors for terms: Albert Chang, Bob Lehmeyer, and Mike Delgado. The vote was taken by roll call.

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

D. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

III. CLOSED SESSION – DISCUSSION AND POSSIBLE ACTION

Vice-Chairman Chang adjourned to closed session at 8:52 p.m. regarding public employment for Managing Director and public employee performance evaluation for Executive Director.

IV. OPEN SESSION

Vice-Chairman Chang reconvened the regular meeting of the Board of Directors at 9:44 p.m. The Board met in closed session from 8:52 p.m. to 9:44 p.m. regarding public employment for Managing Director and public employee performance evaluation for Executive Director. The Board took action to approve hiring Barbara Black, Managing Director, as Executive Vice President. The Board took action regarding approving the retirement of Sue Roche as Executive Director, at a date to be announced. No action was taken that required public disclosure regarding the public employee performance evaluation for Executive Director. A roll call vote was taken on the following action:

Roll Call Vote for hiring Executive Vice President:

AYES Bob Lehmeier, Dr. Greg Maddex, Mike Delgado, Albert Chang
NOES: 0
ABSTAIN: 0
ABSENT: Bob Kuhnert

Roll Call Vote for approving retirement of Sue Roche, Executive Director, at a date to be announced:

AYES Bob Lehmeier, Dr. Greg Maddex, Mike Delgado, Albert Chang
NOES: 0
ABSTAIN: 0
ABSENT: Bob Kuhnert

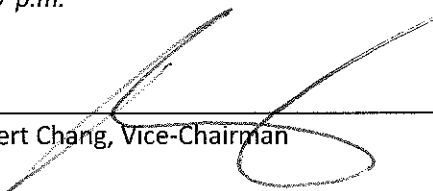
V. ADJOURNMENT

Moved (Lehmeier), Second (Maddex), motion carried by a vote of 4-0 to adjourned the regular meeting of the Board of Directors for May 26, 2015. The vote was taken by roll call.

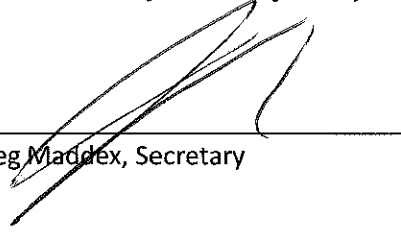
Roll Call Vote:

AYES Bob Lehmeier, Dr. Greg Maddex, Mike Delgado, Albert Chang
NOES: 0
ABSTAIN: 0
ABSENT: Bob Kuhnert

Vice-Chairman Chang adjourned the regular meeting of the Board of Directors for May 26, 2015 at 9:47 p.m.



Albert Chang, Vice-Chairman



Dr. Greg Maddex, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services