

# Oxford Preparatory Academy

## Regular Meeting of the Board of Directors

September 8, 2014  
MINUTES

### I. PRELIMINARY

#### A. CALL TO ORDER

*The meeting was called to order at 7:34 p.m.*

*The regular meeting of the Board of Directors was held at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California. The meeting was held by teleconference at the Chino Valley campus located at 5862 C Street, Chino, California.*

#### 1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman		X
Albert Chang, Vice-Chairman	X	
Vacancy, Secretary		
Robert G. Lehmeyer, Treasurer	X	
Dr. Greg Maddex, Member	X	

#### 2. Public Comments on Closed Session Items

*None*

#### 3. Closed Session

*Vice-Chairman Chang adjourned to closed session at 7:35 p.m. regarding public employee performance evaluation for Executive Director and conference with legal counsel-anticipated litigation, one case.*

### B. RECONVENE TO REGULAR OPEN MEETING – 8:31 p.m.

#### 1. Public Report on Action Taken in Closed Session

*Vice-Chairman Chang reconvened the regular meeting of the Board of Directors at 8:31 p.m. The Board met in closed session from 7:35 p.m. to 8:31 p.m. regarding public employee performance evaluation for Executive Director and conference with legal counsel-anticipated litigation, one case. The Board finalized the performance evaluation for Executive Director. There was no other action taken that required public disclosure.*

#### 2. Pledge of Allegiance

*The flag salute was led by Vice-Chairman Chang.*

#### 3. Approval of Agenda

*Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 3-0 to approve the agenda for the regular meeting of the Board of Directors for September 8, 2014 as presented. The vote was taken by roll call.*

#### Roll Call Vote:

*AYES: Bob Lehmeyer, Dr. Greg Maddex, Albert Chang,*

*NOES: 0*

*ABSTAIN: 0*

*ABSENT: Bob Kuhnert*

**C. PRESENTATIONS****1. Presentation of New Staff**

*Vice-Chairman Chang introduced the Board to the audience and presented the following new staff: Ronnie Henderson, Managing Director; Jeff Rich, Chancellor of OPA-South Orange County (SOC); Tammy Lohoff, Dean of OPA-South Orange County (SOC); Rachel Menosky, Teacher-Kindergarten; Jonathan Gyorfj, Teacher-Grade 3; Haley Shepstone, Teacher-Grade 3; Andrew Ntzouras, Teacher-Grade 5; Rachel Anderson, Teacher-Grade 5; Christine Korth, Teacher-Grade 6; Ryan Valentine, Teacher-Grade 6; Scott Winenger, Teacher-Grade 7; Suzanne Lynch, Teacher-Independent Study Program; Jennifer Pyle, Teacher-Independent Study Program; Lauren Fuentes, Teacher.*

*Vice-Chairman Chang called for a brief recess at 9:22 p.m. and reconvened the regular meeting at 9:26 p.m.*

**D. ITEMS FOR INFORMATION ONLY**

*Rachel Foy, Web Content Manager, presented to the Board and audience a PowerPoint presentation with information regarding the Communications Procedures that is currently in place.*

**E. COMMUNICATIONS****1. Comments from the Board**

*There were no comments from the Board.*

**2. Comments from the Executive Director**

*There were no comments from the Executive Director.*

**E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*None*

**II. ITEMS SCHEDULED FOR CONSENT**

*Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 3-0 to approve the items scheduled for consent. The vote was taken by roll call.*

**Roll Call Vote:**

**AYES:** Bob Lehmeyer, Dr. Greg Maddex, Albert Chang,

**NOES:** 0

**ABSTAIN:** 0

**ABSENT:** Bob Kuhnert

**II.1 Certificated and Classified Personnel Items**

*Approved/Ratified Certificated and Classified Personnel Items*

**II.2 Warrant Report August 2014**

*Approved Warrant Report for August 2014*

**II.3 Revised 2014-15 Master Calendar for Oxford Preparatory Academy-Chino Valley and South Orange County (SOC)**

*Approved the revised 2014-15 Master Calendar for Oxford Preparatory Academy-Chino Valley and South Orange County (SOC)*

**III. ITEMS SCHEDULED FOR DISCUSSION/ACTION**

**A. Approval of 2013-2014 Unaudited Actuals for Oxford Preparatory Academy-Chino Valley**

*Moved (Lehmeyer), Second (Maddex), motion carried by a vote of 3-0 to approve the 2013-2014 Unaudited Actuals for Oxford Preparatory Academy-Chino Valley. The vote was taken by roll call.*

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Albert Chang,  
NOES: 0  
ABSTAIN: 0  
ABSENT: Bob Kuhnert

**B. Approval of 2013-2014 Unaudited Actuals for Oxford Preparatory Academy-South Orange County (SOC)**

*Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 3-0 to approve the 2013-2014 Unaudited Actuals for Oxford Preparatory Academy-South Orange County (SOC). The vote was taken by roll call.*

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Albert Chang,  
NOES: 0  
ABSTAIN: 0  
ABSENT: Bob Kuhnert

**C. Approval of Homeless Education Policy #1415-6173**

*Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 3-0 to approve Homeless Education Policy #1415-6173 as presented. The vote was taken by roll call.*

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Albert Chang,  
NOES: 0  
ABSTAIN: 0  
ABSENT: Bob Kuhnert

**IV. ADJOURNMENT**


*Moved (Lehmeyer), Second (Maddex), motion carried by a vote of 3-0 to adjourned the regular meeting of the Board of Directors for September 8, 2014. The vote was taken by roll call.*

Roll Call Vote:

AYES Albert Chang, Bob Lehmeyer, Dr. Greg Maddex  
NOES: 0  
ABSTAIN: 0  
ABSENT: Bob Kuhnert

*Vice-Chairman Chang adjourned the regular meeting of the Board of Directors for September 8, 2014 at 9:45 p.m.*

  
\_\_\_\_\_  
Vice-Chairman, Albert Chang

  
\_\_\_\_\_  
DR. GREG MADDEX, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services