

Oxford Preparatory Academy

Regular Meeting of the Corporate Board of Directors

August 28, 2014
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 6:40 p.m.

The regular meeting of the Board of Directors was held at the Chino Valley campus located at 5862 C Street, Chino, California. The meeting was held by teleconference at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California.

1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	X	
Albert Chang, Vice-Chairman	X	
Joel S. Cahn, Secretary	X	
Robert G. Lehmeier, Treasurer		X
Dr. Greg Maddex, Member	X	

2. Public Comments on Closed Session Items

None

3. Closed Session

Chairman Kuhnert adjourned to closed session at 6:44 p.m. regarding public employee performance evaluation for Executive Director; public employee appointment for Managing Director and Chancellor; conference with legal counsel-anticipated litigation, one case; and public employee discipline/dismissal/release.

B. RECONVENE TO REGULAR OPEN MEETING – 7:38 p.m.

1. Public Report on Action Taken in Closed Session

Chairman Kuhnert reconvened the regular meeting of the Board of Directors at 7:38 p.m. The Board met in closed session from 6:44 p.m. to 7:38 p.m. regarding public employee performance evaluation for Executive Director; public employee appointment for Managing Director and Chancellor; conference with legal counsel-anticipated litigation, one case; and public employee discipline/dismissal/release. There was no action taken that required public disclosure.

2. Pledge of Allegiance

The flag salute was led by Chairman Kuhnert.

3. Approval of Agenda

Moved (Cahn), Second (Maddex), motion carried by a vote of 4-0 to approve the agenda for the regular meeting of the Board of Directors for August 28, 2014 with items I.C – Presentations and III.C – Approve Nomination and Election to Fill Vacancy on the Board of Directors was tabled. The vote was taken by roll call.

Roll Call Vote:

AYES: Albert Chang, Joel Cahn, Dr. Greg Maddex, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: Bob Lehmeier

C. PRESENTATIONS

1. Presentation of New and Promoted Staff was tabled.

D. COMMUNICATIONS**1. Comments from the Board**

Dr. Maddex commended and congratulated Joel Cahn on his service to the Board of Directors and commented that it has been a pleasure and blessing working with him.

Joel Cahn commented on Chairman Kuhnert's return to the Board after his absence due to illness. Mr. Cahn congratulated the administration staff, school staff, parents and students on all the preparations that have been made for a beginning of another great school year.

Albert Chang gave congratulations to all staff for their hard work in preparing for another school year. Mr. Chang commented that he will try to be on hand for the first day of school to see all the shining faces of the students and commented that seeing all the students on the first day of school is priceless. He commented that he attended the Prep Rally and commended everyone on a great job.

Bob Kuhnert commended Joel Cahn for his service to the Board and commented that he has been a definite asset. He further commented that after the health issues he dealt with during the summer, he was glad to be back and attending the meeting.

2. Comments from the Executive Director

Sue Roche, Executive Director, thanked the Board of Directors for their past and current service and support. Mrs. Roche commented that Joel Cahn will be missed and commended him for his leadership, guidance, and counsel that has been invaluable and helped to set OPA on the right path as OPA continues to grow and have the privilege to serve the families of our communities. Mrs. Roche continued her comments by recognizing Mr. John Monger and commending him and his staff for ensuring that all the facilities are ready for the new school year. She concluded her comments by sharing with the Board a PowerPoint presentation of the 2014 Science test results for OPA-Chino Valley and South Orange County (SOC).

E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

Amy Valenzuela, Chancellor at the OPA-Chino Valley campus, addressed the Board on the events scheduled for the first day of school.

Joel Cahn commended Monica Power for her efforts in Human Resources to fully staff both campuses for the start of the school year.

II. ITEMS SCHEDULED FOR CONSENT

Moved (Maddex), Second (Chang), motion carried by a vote of 4-0 to approve the Items Scheduled for Consent. The vote was taken by roll call.

Roll Call Vote:

AYES: Albert Chang, Joel Cahn, Dr. Greg Maddex, Bob Kuhnert
 NOES: 0
 ABSTAIN: 0
 ABSENT: Bob Lehmeyer

II.1 Minutes of Regular Meeting of June 12, 2014

Approved minutes of regular meeting of June 2014

II.2 Certificated and Classified Personnel Items

Approved/Ratified Certificated and Classified Personnel Items

II.3 Warrant Report June 2014

Approved Warrant Report for June 2014

II.4 Warrant Report July 2014

Approved Warrant Report for July 2014

III. ITEMS SCHEDULED FOR DISCUSSION/ACTION**A. Approve Name of the Resource Center at Oxford Preparatory Academy-Chino Valley**

Moved (Chang), Second (Cahn), motion carried by a vote of 4-0 to approve naming the resource center at Oxford Preparatory Academy-Chino Valley in honor of Mary Cladni. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Joel Cahn, Dr. Greg Maddex, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: Bob Lehmeyer

B. Accept Resignation of Board Member of the Board of Directors

Moved (Maddex), Second (Chang), motion carried by a vote of 4-0 to accept the resignation of Joel Cahn as Secretary of the Board of Directors. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Joel Cahn, Dr. Greg Maddex, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: Bob Lehmeyer

C. Approve Nomination and Election to Fill Vacancy on the Board of Directors

Item III.C was tabled

IV. ADJOURNMENT

Moved (Cahn), Second (Maddex), motion carried by a vote of 4-0 to adjourned the regular meeting of the Board of Directors for August 28, 2014. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Bob Lehmeyer, Joel Cahn, Dr. Greg Maddex

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

Chairman Kuhnert adjourned the regular meeting of the Board of Directors for August 28, 2014 at 8:22 p.m.



Bob Kuhnert, Chairman



DR GREG MADDEX, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services