

# Oxford Preparatory Academy

## Regular Meeting of the Corporate Board of Directors

June 25, 2014  
MINUTES

### I. PRELIMINARY

#### A. CALL TO ORDER

*The meeting was called to order at 6:12 p.m.*

*The regular meeting of the Board of Directors was held at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California. The meeting was held by teleconference at the Chino Valley campus located at 5862 C Street, Chino, California.*

#### 1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman		X
Albert Chang, Vice-Chairman		X
Joel S. Cahn, Secretary	X	
Robert G. Lehmeyer, Treasurer	X	
Dr. Greg Maddex, Member	X	

#### 2. Public Comments on Closed Session Items

*None*

#### 3. Closed Session

*Board Member Lehmeyer adjourned to closed session at 6:14 p.m. regarding public employee performance evaluation for Executive Director, conference with real property negotiators, and public employee discipline/dismissal/release.*

### B. RECONVENE TO REGULAR OPEN MEETING – 7:20 p.m.

#### 1. Public Report on Action Taken in Closed Session

*Board Member Lehmeyer reconvened the regular meeting of the Board of Directors at 7:20 p.m. The Board met in closed session from 6:14 p.m. to 7:20 p.m. regarding public employee performance evaluation for Executive Director, conference with real property negotiators, and public employee discipline/dismissal/release. The Board tabled public employee performance evaluation for Executive Director. Board received information regarding conference with real property negotiators. There was no other action was taken that require public disclosure.*

#### 2. Pledge of Allegiance

*The flag salute was led by Board Member Lehmeyer.*

#### 3. Approval of Agenda

*Moved (Cahn), Second (Maddex), motion carried by a vote of 3-0 to approve the agenda for the regular meeting of the Board of Directors for June 25, 2014 as presented. The vote was taken by roll call.*

#### Roll Call Vote:

*AYES: Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer*

*NOES: 0*

*ABSTAIN: 0*

*ABSENT: Albert Chang, Bob Kuhnert*

**C. PRESENTATIONS****1. Distinguished School Video**

*Rebecca Baty presented a video that highlighted events from the Distinguished School Awards ceremony held in Irvine CA.*

**2. 2013-14 Oxford Preparatory Academy-Chino Valley and South Orange County (SOC) Yearbooks**

*Mr. Ben Kwan, Fourth Grade Teacher at OPA-Chino Valley campus presented a PowerPoint slideshow highlighting portions of the 2013-14 Yearbook for the OPA-Chino Valley campus. Mr. Rodolfo Ceballos, Band Instructor at the OPA-South Orange County (SOC) campus, presented a PowerPoint slideshow to highlight the 2013-14 Yearbook for the OPA-South Orange County (SOC) campus. The Board was presented with a copy of the yearbook from each school.*

**D. ITEMS SCHEDULED FOR INFORMATION****1. National Charter School Conference – Recruitment**

*Rebecca Baty presented a PowerPoint slideshow providing information regarding the booth Oxford Preparatory Academy reserved for recruiting purposes at the National Charter School Conference being held in Las Vegas, Nevada from June 29 - July 2, 2014.*

**2. Facilities Update – Chino Valley and South Orange County (SOC)**

*Shannon Brown, Dean of OPA-South Orange County (SOC) presented a PowerPoint slideshow to update the Board on facilities that are in place at OPA-Chino and OPA-South Orange County (SOC) campuses, and new executive offices in Yorba Linda, California.*

**E. COMMUNICATIONS****1. Comments from the Board**

*Joel Cahn commented that he attended the Eighth Grade Promotion and congratulated the students on their success and staff for a wonderful program.*

*Bob Lehmeyer commented that he attended the Eighth Grade Promotion and the opportunity given to lead the turning of the tassel. He concluded his comments by saying that it was a wonderful experience.*

*There were no other comments.*

**2. Comments from the Executive Director**

*On behalf of Mrs. Roche, Mrs. Rebecca Baty reported that Mrs. Roche has been working very hard on the Proposition (Prop) 39 negotiations for OPA-SOC and to ensure that OPA-Chino Valley and OPA-SOC have everything the each school needs for the start of the upcoming school year. Mrs. Baty also conveyed Mrs. Roche's apology for not being in attendance at the Eighth Grade Promotion ceremony for OPA-SOC due to illness. Mrs. Baty explained that Mrs. Roche had attended the OPA-Chino Valley Eighth Grade Promotion ceremony but became ill toward the end of the ceremony and was not able to attend the ceremony for OPA-South Orange County.*

**F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*None*

**II. ITEMS SCHEDULED FOR CONSENT**

*Moved (Maddex), Second (Cahn), motion carried by a vote of 3-0 to approve the Items Scheduled for Consent. The vote was taken by roll call.*

Roll Call Vote:

AYES Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Kuhnert

**II.1. Warrant Report April 2014**

*Approved the Warrant Report for April 2014*

**II.2. Warrant Report May 2014**

*Approved the Warrant Report for May 2014*

**III. ITEMS SCHEDULED FOR DISCUSSION/ACTION****1. Approve Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-Chino Valley**

*Moved (Maddex), Second (Cahn), motion carried by a vote of 3-0 to approve the Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-Chino Valley as presented. The vote was taken by roll call.*

Roll Call Vote:

AYES Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Kuhnert

**2. Approve Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-South Orange County (SOC)**

*Moved (Cahn), Second (Maddex), motion carried by a vote of 3-0 to approve the Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-South Orange County (SOC) as presented. The vote was taken by roll call.*

Roll Call Vote:

AYES Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Kuhnert

**3. Approval of 2014-15 July 1 ("Final") Budget for Oxford Preparatory Academy – Chino Valley**

*Moved (Maddex), Second (Cahn), motion carried by a vote of 3-0 to approve the 2014-2015 July 1 ("Final") Budget for Oxford Preparatory Academy-Chino Valley as presented. The vote was taken by roll call.*

Roll Call Vote:

AYES Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Kuhnert

- 4. **Approval of 2014-15 July 1 ("Final") Budget for Oxford Preparatory Academy – South Orange County**  
 Moved (Maddex), Second (Cahn), motion carried by a vote of 3-0 to approve the 2014-2015 July 1 ("Final") Budget for Oxford Preparatory Academy-South Orange County (SOC) as presented. The vote was taken by roll call.

Roll Call Vote:

AYES Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer  
 NOES: 0  
 ABSTAIN: 0  
 ABSENT: Albert Chang, Bob Kuhnert

- 5. **Approve Resolution of a Chartering Authority or Incorporated Charter School Applying for a Loan from the State of California Charter School Revolving Loan Fund Program for Oxford Preparatory Academy-South Orange County (SOC)**

Item III.5 was tabled.

- 6. **Approval of 2014 Revenue Anticipation Notes**

Moved (Maddex), Second (Cahn), motion carried by a vote of 3-0 to approve the 2014 Revenue Anticipation Notes as presented. The vote was taken by roll call.

Roll Call Vote:

AYES Joel Cahn, Dr. Greg Maddex, Bob Lehmeyer  
 NOES: 0  
 ABSTAIN: 0  
 ABSENT: Albert Chang, Bob Kuhnert


**IV. ADJOURNMENT**

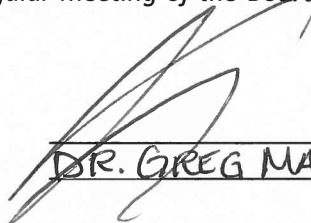
Moved (Maddex), Second (Cahn), motion carried by a vote of 3-0 to adjourned the regular meeting of the Board of Directors for June 25, 2014. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Bob Lehmeyer, Joel Cahn, Bob Kuhnert  
 NOES: 0  
 ABSTAIN: 0  
 ABSENT: Dr. Greg Maddex

Board Member Lehmeyer adjourned the regular meeting of the Board of Directors for June 25, 2014 at 8:06 p.m

  
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 Bob Lehmeyer, Treasurer

  
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 DR. GREG MADDEX, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services