

# OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

**September 8, 2014**

**7:30 p.m. – Closed Session • 8:30 p.m. – Regular Meeting**

**Meeting Location:**

Oxford Preparatory Academy – South Orange County Campus  
23000 Via Santa Maria, Mission Viejo, CA 92691

**Teleconference Location:**

Oxford Preparatory Academy – Chino Valley Campus  
5862 C Street, Chino CA 91710

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino, CA; telephone, 909-464-2672; fax, 909-248-0459.

## AGENDA

**I. PRELIMINARY**

**A. CALL TO ORDER – 7:30 p.m.**

1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	_____	_____
Albert Chang, Vice-Chairman	_____	_____
Vacancy, Secretary	_____	_____
Robert G. Lehmeier, Treasurer	_____	_____
Dr. Greg Maddex, Member	_____	_____

2. Public Comments on Closed Session Items

3. Closed Session

For Discussion and Possible Action

a. Public Employee Performance Evaluation

Title: Executive Director

b. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9; One Case

**B. RECONVENE TO REGULAR OPEN MEETING – 8:30 p.m.**

1. Public Report on Action Taken in Closed Session

2. Pledge of Allegiance

3. Approval of Agenda

**C. PRESENTATIONS**

1. Presentation of New Staff

**D. ITEMS FOR INFORMATION ONLY**

1. Communications Procedures

**E. COMMUNICATIONS**

1. Comments from the Board
2. Comments from the Executive Director

**F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*The public, including the public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**II. ITEMS SCHEDULED FOR CONSENT**

1. Certificated and Classified Personnel Items
2. Warrant Report August 2014
3. Revised 2014-15 Master Calendar for Oxford Preparatory Academy-Chino Valley and South Orange County (SOC)

Recommend the Board of Directors approve Consent Items II.1-II.3.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**III. ITEMS SCHEDULED FOR DISCUSSION/ACTION**

**A. Approval of 2013-2014 Unaudited Actuals for Oxford Preparatory Academy-Chino Valley**

*Charter law requires Board approval of the “Unaudited Actuals” for the prior year just ended by September 15<sup>th</sup> of each year. Following approval, the Unaudited Actuals are reviewed by OPA’s independent CPA and become the basis of the 2013-2014 audited financial statements, which will be completed by December 15<sup>th</sup> and brought back to the Board for approval at that time.*

Item III.A - Recommend the Board of Directors approve the 2013-2104 Unaudited Actuals for Oxford Preparatory Academy-Chino Valley.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**B. Approval of 2013-2014 Unaudited Actuals for Oxford Preparatory Academy-South Orange County (SOC)**

*Charter law requires Board approval of the “Unaudited Actuals” for the prior year just ended by September 15<sup>th</sup> of each year. Following approval, the Unaudited Actuals are reviewed by OPA’s independent CPA and become the basis of the 2013-2014 audited financial statements, which will be completed by December 15<sup>th</sup> and brought back to the Board for approval at that time.*

Item III.B - Recommend the Board of Directors approve the 2013-2104 Unaudited Actuals for Oxford Preparatory Academy-South Orange County (SOC).	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**C. Approval of Homeless Education Policy #1415-6173**

*The Homeless Education Policy requirements originate from the McKinney-Vento Act of 1987. This is a U.S. Federal Law regarding homeless children and having access to education. The McKinney-Vento Act is a conditional funding act which means the requirements apply to any state that accepts federal funds, including direct funded charter schools, regardless of whether Local Education Agencies (LEA’s) directly receives and/or participates in federally funded programs. The state of California accepts federal funds and is therefore bound to ensure that all LEA’s are in compliance with the requirement of the McKinney-Vento Act including charter schools.*

Item III.C – Recommend the Board of Directors approve the Homeless Education Policy #1415-6173.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**D. Approve Nomination and Election to Fill Vacancy on the Board of Directors**

*Article VII, Section 12 of the Fourth Amended Bylaws of Oxford Preparatory Academy states, "Vacancies on the Board of Directors may be filled by nomination and election of the Board of Directors..."*

*Election of Officer:*

*Secretary:* \_\_\_\_\_

Item III.D – Recommend the Board of Directors:	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
a) Accept nomination to fill vacancy on the Board of Directors, and b) Approve election of officer to fill vacancy on the Board of Directors.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____

**IV. ADJOURNMENT**

Recommend the Board of Directors adjourn the regular meeting of the Board of Directors for September 8, 2014.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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The meeting adjourned at \_\_\_\_\_.