

OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

June 29, 2015

6:00 P.M.

Meeting Location:

Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691

Teleconference Location:

Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino CA 91710

Teleconference Location:

Homewood Suites Hotel
4 Riverside Dr.
Andover MA 01810

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 23001 La Palma Avenue Suite 210; telephone, 714-692-2125; fax, 714-692-2102.

AGENDA

I. PRELIMINARY

A. CALL TO ORDER

B. ROLL CALL

Members	Present	Absent
Bob Kuhnert, Chairman	_____	_____
Albert Chang, Vice-Chairman	_____	_____
Dr. Greg Maddex, Secretary	_____	_____
Robert G. Lehmeyer, Treasurer	_____	_____
Michael Delgado, Member	_____	_____

C. FLAG SALUTE

D. APPROVAL OF AGENDA

E. COMMUNICATIONS

1. Comments from the Board

F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

II. OPEN SESSION

A. PRESENTATIONS

1. OPA-South Orange County Update
Presenter: Tammy Lohoff, Dean
2. 403(b) Supplementary Retirement Plan
Presenter: Sheri Taylor, Newcastle Financial Advisors
3. Introduction of New Staff
4. California New Sick Pay Law Effective July 1, 2015
Presenter: Nora Gomez, Coordinator of Human Resources

B. ITEMS SCHEDULED FOR CONSENT

1. Minutes of Regular Meeting of May 26, 2015
2. Warrant Report
3. Revised Oxford Preparatory Academy Employee Handbook
4. Revised Authorized Signature List
5. 2015-2016 Master Calendars for Oxford Preparatory Academy-Chino Valley and South Orange County (SOC)

Items II.B.1-II.B.5 – Recommend the Board of Directors approve items scheduled for Consent.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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C. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. **Public Hearing on Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-Chino Valley**
2. **Public Hearing on Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-South Orange County**
3. **Approve Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-Chino Valley**

As part of the Local Control Funding Formula (LCFF), school districts, county offices of education, and charter schools are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), beginning on July 1, 2014. The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators.

Item II.C.3 – Recommend the Board of Directors approve the Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-Chino Valley.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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4. Approve Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-South Orange County (SOC)

As part of the Local Control Funding Formula (LCFF), school districts, county offices of education, and charter schools are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), beginning on July 1, 2014. The LCAP is required to identify goals and measure progress for student subgroups across multiple performance indicators.

Item II.C.4 – Recommend the Board of Directors approve the Local Control Accountability Plan (LCAP) for Oxford Preparatory Academy-South Orange County (SOC).	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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5. Approval of 2015-2016 July 1 (“Final”) Budget for Oxford Preparatory Academy – Chino Valley

Oxford Preparatory Academy is required to adopt the final budget for the upcoming fiscal year by July 1 of each year, including a projection of the upcoming year and subsequent two fiscal years, demonstrating fiscal solvency throughout.

Item II.C.5 - Recommend the Board of Directors approve the 2015-2016 July 1 (“Final”) Budget for Oxford Preparatory Academy-Chino Valley.	Motion: ____ Second: ____ Action: ____ Vote: ____
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6. Approval of 2015-2016 July 1 (“Final”) Budget for Oxford Preparatory Academy – South Orange County

Oxford Preparatory Academy is required to adopt the final budget for the upcoming fiscal year by July 1 of each year, including a projection of the upcoming year and subsequent two fiscal years, demonstrating fiscal solvency throughout.

Item II.C.6 - Recommend the Board of Directors approve the 2015-2016 July 1 (“Final”) Budget for Oxford Preparatory Academy-South Orange County.	Motion: ____ Second: ____ Action: ____ Vote: ____
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7. Approval of 403(b) Supplemental Retirement Plan for Oxford Preparatory Academy

Approval of the 403(b) Supplemental Retirement Plan for Oxford Preparatory Academy.

Item II.C.7 - Recommend the Board of Directors approve the 403(b) Supplemental Retirement Plan for Oxford Preparatory Academy.	Motion: ____ Second: ____ Action: ____ Vote: ____
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8. Approval of Fifth Amended Bylaws for Oxford Preparatory Academy

The Bylaws for Oxford Preparatory Academy, a California nonprofit public benefit corporation, has been updated and revised to reflect current order of business.

Item II.C.8 - Recommend the Board of Directors approve the Amended Bylaws for Oxford Preparatory Academy.	Motion: ____ Second: ____ Action: ____ Vote: ____
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9. Resolution to Ratify Extension of Employee Lease Agreement

Resolution to ratify extension of Employee Lease Agreement under which a portion of Executive Director’s time was leased to The Academies of Oxford Prep for management support services.

Item II.C.9 - Recommend the Board of Directors approve resolution to ratify extension of Employee Lease Agreement under which a portion of Executive Director’s time was leased to The Academies of Oxford Prep for management support services.	Motion: ____ Second: ____ Action: ____ Vote: ____
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D. ITEMS SCHEDULED FOR INFORMATION

- 1. Report of Nominating Committee of Qualified Candidates for Election to the Board of Directors

E. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Remarks for closed session items shall be limited to no more than three (3) minutes.

III. CLOSED SESSION – DISCUSSION AND POSSIBLE ACTION

A. PUBLIC EMPLOYMENT

Title: Interim Executive Director

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

IV. OPEN SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____.

- A. Public Report on Action Taken in Closed Session

V. ADJOURNMENT

Recommend the Board of Directors adjourn the regular meeting of the Board of Directors for June 29, 2015.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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The meeting adjourned at _____.