

OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

September 8, 2015

7:00 p.m.

Meeting Location:

Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691

Teleconference Location:

Oxford Preparatory Academy – Chino Valley Campus
5862 C Street
Chino, CA 91710

AGENDA

The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone, (909) 464-2672; fax, (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

B. ROLL CALL

| Members | Present | Absent |
|-----------------------------|---------|--------|
| Bob Kuhnert, Chairman | _____ | _____ |
| Albert Chang, Vice Chairman | _____ | _____ |
| Greg Maddex, Secretary | _____ | _____ |
| Robert Lehmeier, Treasurer | _____ | _____ |
| Mike Delgado, Member | _____ | _____ |

C. FLAG SALUTE

D. APPROVAL OF AGENDA

E. COMMUNICATIONS

1. Comments from the Board
2. Comments from the Interim Executive Director

F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

II. OPEN SESSION

A. PRESENTATIONS

1. Introduction of New Staff
Presenter: Jeff Rich, Chancellor
2. OPA South Orange County Update
Presenter: Jeff Rich, Chancellor
3. Review Oxford Preparatory Academy Charter School Petition, Element 1, *How Learning Best Occurs*
Presenter: Jeff Rich, Chancellor
4. Oxford Preparatory Academy Expansion Update
Presenter: Jared McLeod

B. ITEMS SCHEDULED FOR CONSENT

1. Minutes of Regular Meeting of July 21, 2015
2. Revised Authorized Signature List

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| Items II.B.1-2 - Recommend the Board of Directors approve items scheduled for Consent. | Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____ |
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C. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. **Approval of 2014-2015 Unaudited Actuals for Oxford Preparatory Academy – Chino Valley**
Charter law requires board approval of the "Unaudited Actuals" for the prior year just ended by September 15th of each year. Following approval, the Unaudited Actuals are reviewed by OPA's independent CPA and become the basis of the 2014-2015 audited financial statements, which will be completed by December 15th and brought back to the Board for approval at that time.

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| Items II.C.1 – Recommend the Board of Directors approve the 2014-2015 Unaudited Actuals for Oxford Preparatory Academy- Chino Valley. | Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____ |
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2. **Approval of 2014-2015 Unaudited Actuals for Oxford Preparatory Academy – South Orange County (SOC)**
Charter law requires board approval of the "Unaudited Actuals" for the prior year just ended by September 15th of each year. Following approval, the Unaudited Actuals are reviewed by OPA's independent CPA and become the basis of the 2014-2015 audited financial statements, which will be completed by December 15th and brought back to the Board for approval at that time.

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| Item II.C.2 - Recommend the Board of Directors approve the 2014-2015 Unaudited Actuals for Oxford Preparatory Academy- South Orange County (SOC). | Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____ |
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D. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Remarks for closed session items shall be limited to no more than three (3) minutes.

III. CLOSED SESSION – DISCUSSION AND POSSIBLE ACTION

A. PUBLIC EMPLOYMENT

Title: Executive Director

IV. OPEN SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at: _____

A. Public Report on Action Taken in Closed Session

V. ADJOURNMENT

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| Recommend the Board of Directors adjourn the regular meeting of the Board of Directors for September 8, 2015. | Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____ |
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The meeting adjourned at _____.