

Oxford Preparatory Academy

Regular Meeting of the Board of Directors

March 11, 2015
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:53 p.m.

The regular meeting of the Board of Directors was held at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California. The meeting was held by teleconference at the Chino Valley campus located at 5862 C Street, Chino, California.

B. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman		X
Albert Chang, Vice-Chairman	X	
Dr. Greg Maddex, Secretary	X	
Robert G. Lehmeier, Treasurer	X	
Michael Delgado, Member	X	

C. Pledge of Allegiance

The flag salute was led by Vice-Chairman Chang.

D. Approval of Agenda

Moved (Maddex), Second (Lehmeier), motion carried by a vote of 4-0 to approve the agenda for the regular meeting of the Board of Directors for March 11, 2015 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Bob Lehmeier, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

E. COMMUNICATIONS

Comments from the Board

Bob Lehmeier commented that he downloaded the new Oxford Preparatory Academy "APP," extended commendations to everyone involved in creating the APP, and commented that it is extremely well done. He suggested that maybe a link could be established to allow people to buy spirit wear through the "APP."

Mike Delgado commented that this was his first visit to the SOC campus. He extended his appreciation to Mr. Jeff Rich, Chancellor, and his staff for hosting him during his visit earlier in the day prior to the Board meeting. He thanked everyone for making him feel welcome and commented that he was very impressed with the school.

Albert Chang commented that last week he and his wife visited the Living Museum at the OPA-SOC campus; commented that he had the opportunity to visit the Living Museum at the OPA-Chino Valley campus several times, and this was the first time that he visited the Living Museum at the OPA-SOC campus; commented that the students were adorable and he enjoyed the students' performances very much. Mr. Chang commented on the on-going fundraiser being held at the OPA-SOC campus and made a pledge of \$1,000 to the Academy Fund.

Dr. Greg Maddex had no comments.

Comments from the Executive Director

Executive Director, Sue Roche began her comments by thanking Mr. Jeff Rich, Chancellor, and Mrs. Tammy Lohoff, Dean, for hosting the Board of Directors Meeting. Mrs. Roche commented that Mrs. Lohoff brought the Living Museum Program to Oxford Preparatory Academy and has shared it with all three campuses (Chino Valley, South Orange County, and Oceanside). She commended her for a successful program. Mrs. Roche continued her comments reporting that staff development, which has been focusing on the theme of "standards – format – technology" for grade levels three (3) through eight (8), are nearly complete; announced that the Admin staff will be working on redefining the definition of Mod Party for meeting a schoolwide testing goal or achieving 95 percent or higher. Mrs. Roche announced that as a celebration for their accomplishments on the CST (California State Test) Science assessment, sixth grade students (fifth grade last year), will be going to the Irvine Outdoor Education Center on March 30, 2015. Invitations to attend will be forwarded to Board Members. Mrs. Roche concluded her comments by reporting that the school was visited by the Superintendent and Associate Superintendent from Capistrano Unified School District and congratulated everyone, Admin Team, staff, parents, and students on the great strides that have been made in the education for students.

F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None

II. OPEN SESSION

A. PRESENTATIONS

OPA-South Orange County (SOC) School Update

Mr. Jeff Rich, Chancellor, and Mrs. Tammy Lohoff, Dean, presented a PowerPoint highlighting activities and events that have taken place at the school.

Mrs. Lohoff announced that the Oxford Preparatory Academy Marching Champions are the winners of the Festival of Whales Parade Musical Awards for Best Musical Group.

Review Oxford Preparatory Academy Charter School Petition

Mrs. Sue Roche, Executive Director, shared with the Board an overview of Element 1, Section C: Educational Philosophy from the charter petition.

B. ITEMS SCHEDULED FOR CONSENT

Moved (Lehmeyer), Second (Maddex), motion carried by a vote of 4-0 to approve items scheduled for consent. The vote was taken by roll call.

Roll Call Vote:

AYES: Bob Lehmeyer, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

- II.B.1 Minutes of Regular Meeting of February 11, 2015
Approved minutes of regular meeting of February 11, 2015

C. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Approve 2014-2015 Second Interim Budget

Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 4-0 to approve 2014-2015 Second Interim Budget as presented. The vote was taken by roll call.

Roll Call Vote:

AYES *Bob Lehmeyer, Dr. Greg Maddex, Mike Delgado, Albert Chang*
 NOES: *0*
 ABSTAIN: *0*
 ABSENT: *Bob Kuhnert*

D. ITEMS SCHEDULED FOR INFORMATION ONLY

Student Achievement Data

Executive Director, Sue Roche, shared with the Board a PowerPoint that gave an overview of student achievement data results for fifth and eighth grade Science.

Mrs. Roche asked Mr. Jeff Rich, Chancellor, to comment on the visit by Julie Hatchel, Associate Superintendent from Capistrano Unified School District, regarding the Annual District Review. Mr. Rich shared with the Board that the visit was very relaxed and was focused mostly on finances, and comments by Ms. Hatchel were very positive. Other areas reviewed were technology, staff development, incorporating common core, and ensuring all teachers are credentialed. Mr. Rich concluded his comments by stating that the review was very positive. Mrs. Roche commended everyone on being well prepared and congratulated them on a successful visit.

Common Core and Chromebook Implementation Update

Mr. Jeff Rich, Chancellor, updated the Board on Common Core and Chromebook implementation with a PowerPoint presentation that gave an overview that focused on the schoolwide theme of "standards – format – technology" through grade level staff development and grade level parent meetings.

E. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

F. PUBLIC ANNOUNCEMENT OF REASONS FOR CLOSED SESSION

Vice-Chairman Chang announced the reason for closed session is regarding conference with real property negotiators pertaining to property located at 4477 Phillips Boulevard, Chino, California with Turner-Agassi for terms of payment.

III. CLOSED SESSION – DISCUSSION AND POSSIBLE ACTION

Vice-Chairman Chang adjourned to closed session at 9:50 p.m. regarding conference with real property negotiators pertaining to property located at 4477 Phillips Boulevard in Chino, California.

IV. OPEN SESSION

Vice-Chairman Chang reconvened the regular meeting of the Board of Directors at 10:18 p.m. The Board met in closed session from 9:50 p.m. to 10:18 p.m. regarding conference with real property negotiators pertaining to property located at 4477 Phillips Boulevard in Chino, California. No action was taken that required public disclosure.

V. ADJOURNMENT

Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 4-0 to adjourned the regular meeting of the Board of Directors for March 11, 2015. The vote was taken by roll call.

Roll Call Vote:

AYES Bob Lehmeyer, Dr. Greg Maddex, Mike Delgado, Albert Chang

NOES: 0

ABSTAIN: 0

ABSENT: Bob Kuhnert

Vice-Chairman Chang adjourned the regular meeting of the Board of Directors for March 11, 2015 at 10:19 p.m.

Albert Chang, Vice-Chairman

Dr. Greg Maddex, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services