

Oxford Preparatory Academy

Regular Meeting of the Board of Directors

February 11, 2015
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 7:40 p.m.

The regular meeting of the Board of Directors was held at the Chino Valley campus located at 5862 C Street, Chino, California. The meeting was held by teleconference at the South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California.

B. ROLL CALL

Members	Present	Absent
Bob Kuhnert, Chairman	X	
Albert Chang, Vice-Chairman	X	
Dr. Greg Maddex, Secretary	X	
Robert G. Lehmeier, Treasurer	X	
Michael Delgado, Member	X	

C. FLAG SALUTE

The flag salute was led by Chairman Kuhnert.

D. APPROVAL OF AGENDA

Moved (Lehmeier), Second (Maddex), motion carried by a vote of 5-0 to approve the agenda for the regular meeting of the Board of Directors for February 11, 2015 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Albert Chang, Dr. Greg Maddex, Bob Lehmeier, Michael Delgado, Bob Kuhnert
NOES: 0
ABSTAIN: 0
ABSENT: 0

E. COMMUNICATIONS

1. Comments from the Board

Albert Chang commented that he is looking forward to having a high school. He also commented that it will take the efforts of the Board, administration, teachers, founders and parents to determine how we are going to achieve that goal.

Dr. Maddex commented that he salutes the energy and progress that is being made as we go forward providing more possibilities for the students every day.

Bob Lehmeier commented that he, too, is looking forward to having a high school.

Michael Delgado commented that he was happy to be at the meeting and is also excited about the high school.

Bob Kuhnert commented that as he has been examining the plans that will be presented for the high school, he is excited about that possibility. He further commented that he is extremely proud of and dedicated to Oxford Preparatory Academy, and will be very excited when we open the doors to the new high school.

2. Comments from the Executive Director

Mrs. Roche began her comments by updating the Board on the following activities: reported that the Chromebook program and how Oxford Preparatory Academy will be educating and assessing students with the common core standards is fully underway; reported that grade level meetings are continuing, teachers and administrative staff are working together as they go through the standards and have a good plan in place; shared the theme for the year "standards, format, & technology," and expressed appreciation to John McKenzie and the IT staff, Carrie Birchler and Rachel Foy, as well as the executive cabinet, Rebecca (Baty), Jason (Watts), Nick (Califato), Cathy (Kelley), and Monica (Power); and concluded her comments by sharing a PowerPoint presentation on school choice.

F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None

II. OPEN SESSION

A. PRESENTATIONS

1. School Updates

Amy Valenzuela, Chancellor of the Chino Valley campus, and Jeff Rich, Chancellor of the South Orange County (SOC) campus, together presented a video highlighting several activities that took place at each of the campuses to commemorate National School Choice Week.

2. Review Oxford Preparatory Academy Charter School Petition

Mrs. Roche reviewed with the Board an overview of the Section A (Vision) and Section B (Mission and Goals) from Element One of the charter school petition.

B. ITEMS SCHEDULED FOR CONSENT

Moved (Maddex), Second (Lehmeyer), motion carried by a vote of 5-0 to approve the items scheduled for consent. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Bob Lehmeyer, Dr. Greg Maddex, Michael Delgado, Bob Kuhnert
 NOES: 0
 ABSTAIN: 0
 ABSENT: 0

II.B.1 Minutes of Regular Meeting of December 9, 2014

Approved minutes of regular meeting of December 9, 2014

II.B.2 Minutes of Special Meeting of December 19, 2014

Approved minutes of special meeting of December 19, 2014

II.B.3 Revised Oxford Preparatory Academy Employee Handbook

Approved revised Oxford Preparatory Academy Employee Handbook

C. ITEMS SCHEDULED FOR INFORMATION ONLY

1. Revision to Parent Handbook-Volunteer Policy

Mrs. Roche introduced Jason Watts who gave a presentation on the revised parent handbook regarding OPA's volunteer policy. Mr. Watts reviewed the content of the memorandum received by schools in San Bernardino County regarding Pupil Fees and Parent Service Hours. Mr. Watts explained the importance of parent volunteerism at OPA, and that OPA has always

been and will continue to be compliant with any laws regarding pupil fees and parent involvement. Mr. Watts also explained the need to modify the language in the Parent Handbook regarding the Volunteer Policy in order to align directly with the language in the memorandum.

2. Material Revision for Oxford Preparatory Academy-Chino Valley

Mrs. Roche began the presentation by giving a brief overview of the expansion plans that would expand grade levels to twelfth grade and expand the number of students that can enroll in the school, and explained that the decision had been made to submit a petition for renewal rather than for a material revision. Mrs. Roche further explained that OPA has been given a wonderful opportunity through their association with Turner-Agassi for building a high school for Oxford Preparatory Academy. Mrs. Roche introduced Ramiro Viramontes, Director of Construction Services, and Aarthi Sowrirajan, Regional Director West from Turner-Agassi and turned the presentation over to them as they shared with the Board the company's mission, the Turner-Agassi charter school facilities fund, and the location of the site and plans for the high school. After discussion following the presentation by Turner-Agassi, Mrs. Roche concluded the presentation by explaining that the reasons for the decision to pursue the renewal process instead of a material revision is the renewal process extends the charter for five years to 2020; if denied, the appeal goes to the county (and then on to state, if necessary); there is no appeal process with a material revision; and students in eighth grade do not have to go through the lottery.

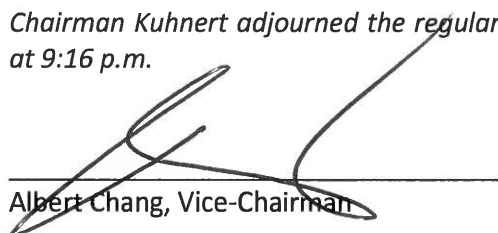
III. ADJOURNMENT

Moved (Lehmeyer), Second (Delgado), motion carried by a vote of 5-0 to adjourned the regular meeting of the Board of Directors for February 11, 2015. The vote was taken by roll call.

Roll Call Vote:

AYES Albert Chang, Dr. Greg Maddex, Bob Lehmeyer, Michael Delgado, Bob Kuhnert
 NOES: 0
 ABSTAIN: 0
 ABSENT: 0

Chairman Kuhnert adjourned the regular meeting of the Board of Directors for February 11, 2015 at 9:16 p.m.



 Albert Chang, Vice-Chairman



 Dr. Greg Maddex, Secretary

Reported by: Catherine Kelley, Coordinator of Administrative Services